

The ultimate checklist for a perfectly planned move



WHEN IT COMES TO MOVING, PREPARATION IS KEY

From sourcing boxes and booking movers, to calling service providers and handling surprise expenses, the stress of moving can put a real damper on the excitement of finding a new home. But all it takes is a little planning—and one great big checklist—to keep everything running smoothly.

90 DAYS TO GO A HEALTHY JUMPSTART

- Make an easy-to-access cloud folder for invoices, quotes and any other moving-related documents.
- Contact moving companies for some estimates.
- Draw up a moving budget.
- Notify your Internet, cable and phone service provider(s) of the move.

 **TIP:** Cogeco has a wide range of products and services to fit your needs. Contact us at 1-800-565-0632 to learn more.

- If you have school-aged children, review important information and deadlines in your new school district.
For younger kids, scout for a new daycare if you haven't already.
- When the estimates are in, book your movers.
- Make a plan for oversized, fragile and other “special care” items (pianos, large plants, art work, safes, large filing cabinets, etc.).
- Request time off from work for the big day.

2 MONTHS PRE-MOVE

CRUISE CONTROL

- Start gathering sturdy boxes.

 **TIP:** Avoid the waste and expense of buying new boxes by hitting up local shops and asking around on social media (you never know who's just moved).

- Make a list of valuables to keep a close eye on them.
- Take pictures of your electronics, including cable boxes, routers and modems. This is a good time to upgrade outdated equipment.

 **TIP:** Get a shot of exactly where different cords and wires go to make hook-up that much easier on the big day.

- Tackle minor repairs (patching holes, changing light bulbs, erasing scuff marks, etc.).
- Measure doorways, stairwells, elevators and other spaces to see what will fit and what needs to be taken apart.
- Start dismantling furniture that needs to be broken down; place smaller bits in labelled ziplock bags.
- Do a bit of packing every day.

 **TIP:** Label boxes with a different colour for each room using markers or packing tape.

1 MONTH AWAY

GETTING CLOSER

- Shop around for homeowners or renters insurance and review your car insurance contract (a change of address can mean new premiums).
- Sell or donate things you no longer want or need.
- Gather important documents and vital records (birth certificates, passports, medical paperwork, etc.) and store them in a safe place; you'll personally transport them to your new home.
- If you still haven't contacted your Internet, cable and phone service provider(s), now is a good time.

 **TIP:** Cogeco has all kinds of options. Contact us at 1-800-565-0632 and we'll be happy to go over them with you.

- Find a new dentist, optometrist, veterinarian, GP...
- Register pets with the new municipality and get a copy of existing vet records.
- Update your address with government agencies.
- Make a plan for parking the moving truck at the old place and the new place—you may need permits.
- Start making your ultimate moving playlist!

2 WEEKS OUT

DUCKS IN A ROW

- Schedule mail forwarding with Canada Post.
- Review your moving budget and make adjustments to account for those surprise expenses.
- Take corrosive, flammable or toxic materials, pressurized containers and other hazardous waste to the nearest ecocentre.
- Backup digital files on all your devices.
- Cancel or transfer gym and activity memberships.
- Refill prescriptions and transfer your file to the new pharmacist if you're planning a change.
- Make moving day childcare arrangements.
- Update address information with your bank and the payroll department at work.
- Transfer electricity and other utilities.
- Give your outdoor furniture a good scrub-down.

1 WEEK LEFT

FINISHING TOUCHES

- If you can, stop by your new home with a few essentials like soap, towels, a few dishes, and so on.
- Check in with the movers to confirm the date, time and other details. Double check contact information to make sure they know how to reach you!
- Give your place a deep clean for the new residents.
- Unplug and empty barbecue tanks and drain fuel from lawnmowers and snowblowers for safe transport.
- Check the moving day weather forecast.



TIP: To avoid an interruption in your service, you need to contact Cogeco at least 5 days before your move. Contact our dedicated agents at 1-800-565-0632. They'll be happy to get you up to speed.

T-MINUS 1 DAY

ARE YOU READY?

- Pack and label "day one" essentials (bedding, toiletries, pet food, chargers...).
- Unplug fridges and freezers.
- Disconnect and drain dishwasher lines.
- Unhook the dryer and disconnect the exhaust vents.
- Take pictures of each room to show that you've left the place clean and move-in ready.

